



Cyngor Tref Rhydaman
Ammanford Town Council

**Minutes of the EGM of Ammanford Town Council held on 16 June 2025
in Ammanford Town Hall and via MS Teams
Meeting commenced at 6pm**

The Mayor, Cllr. Heulwen Howells presided over the meeting.
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Present:

- Cllr Heulwen Howells (Mayor)
- Cllr Calum Higgins (Deputy Mayor)
- Cllr Johnny Owen
- Cllr Colin Evans
- Cllr Nigel Morgan
- Cllr Llio Davies
- Cllr Emyr John
- Cllr Clare Hope
- Cllr Lyn Brodrick
- Cllr Deian Harries

Also Present:

- Mrs Sara Murray – Interim Clerk
- Ms Jayne Grazette – Interim Deputy Clerk & Responsible Financial Officer (RFO)

1. Apologies for Absence

Apologies were received from Cllr Anthony Jones

2. Declarations of Interest

No declarations given

3. Matters arising from the public (as per standing orders 3(e); (f);(g);(h))

No matters arising from the public.

4. To receive written expressions of interest for the office of Town Councillor and to co-opt a candidate to fill the existing vacancy on:-

4.1) Wernddu Ward – one vacancy

4.2 Pantyffynnon Ward – one vacancy

Councillors received interest from Samantha Davies, Victoria Issac and William Stuckey. During the meeting Samantha Davies and Victoria Issac attended in person, William Stuckey did not attend. They were both invited to introduce themselves and give a brief overview of why they would like to

be considered as a op-option on the Ammanford Town Council.

The Council asked for the candidates to wait with the Interim Deputy Clerk & RFO outside chambers while the co-options were discussed.

5. To receive and approve the Committees Terms of Reference

5.1 To agree the terms of reference for the Asset Committee

Cllr Lyn Brodrick expressed his concern regarding a limit of £20K on the asset committee delegated Power to purchase any additional equipment or unexpected work. The Clerk pointed out that the delegation of authority was for emergency situations and delegation would be given to the Clerk.

Cllr Lyn Brodrick proposed to accept terms of reference for the Asset Committee

Cllr Colin Evans Seconded

All in favor

5.2 To appoint members to the Asset Committee

The following members were voted onto the Asset Committee

Cllr Clare Hope

Cllr Anthony Jones

Cllr Nigel Morgan

Cllr Heulwen Howells

Plus one vacancy

Cllr Lyn Brodrick proposed

Cllr Calum Higgin seconded

All in Favor

5.3 To agree the terms of reference for the Well-Being, Community Engagement & Events Committee

Cllr Lyn Brodrick asked if the two points highlighted to be left in the Terms of Reference these were

- Oversee the Content and Re-development of a new website
- Oversee the establishment of a Youth Council

A vote was taken for the Terms of Reference

Cllr Clare Hope proposed

Cllr Lyn Brodrick Seconded

All in favor

5.4 To appoint members to the Well-Being, Community Engagement & Events Committee

The following members were voted on to the Committee

Cllr Nigel Morgan

Cllr Clare Hope

Cllr Lyn Brodrick

Cllr Llio Davies

Cllr Heulwen Howells

Cllr Calum Higgins proposed

Cllr Colin Evans Seconded

All in favor

5.5 To agree the Terms of Reference for the Environment & Biodiversity Committee

18:33 Cllr Lyn Brodrick left the meeting

A vote was taken to accept the Terms of Reference

Cllr Clare Hope proposed

Cllr Deian Harries seconded

All in Favor

5.6 To appoint members to the Environment & Biodiversity Committee

The following members were voted on to the Committee

Cllr Colin Evans

Cllr Johnny Owen

Cllr Emyr John

Plus 2 Vacancies

Cllr Deian Harries Proposed

Cllr Clare Hope Seconded

All in favor

6. To discuss the current IT situation

Councillors discussed the need for Devices to be used when working on Ammanford Town Council

business. This was raised due to councillors having issues when accessing email/documents.

The Interim Clerk requested anyone with an issue should report to the Interim Clerk or Interim Deputy Clerk & RFO.

The councillors voted for Councillors to opt in or out regarding a new device.

Cllr Clare Hope Proposed
Cllr Deian Harries Seconded
All in favor

7. To discuss and agree the Mayor's Inauguration Civic Ceremony

Cllr Clare Hope spoke about the benefits of such an event and expressed how this could be a start to networking with community and businesses.

The format for the evening was discussed and this was resolved to include dinner.

Cllr Calum Higgins proposed that this event should launch Ammanford Town Council's Community Awards program for 2025 – 2026.

It was resolved that the inauguration would be held on the 4th July at the Indoor Bowls. The Invitations was agreed, and officers were to send out invites as soon as possible.

Cllr Clare Hope Proposed
Cllr Colin Evans Seconded
All in favor

8. To discuss the Councils storage & office space

Refer to Sara for input here

Meeting Finished 19:11

Signed:

Dated:

