

**Ammanford Town Council**  
**Cyngor Tref Rhydaman**



**Minutes of the Full Council Meeting of Ammanford Town Council  
held on 27<sup>th</sup> January 2025 in Ammanford Town Hall and via MSTeams**

**Meeting commenced at 18:01**

**The Mayor, Cllr. Heulwen Howells presided over the meeting.**

**Minute no.115 - Members Present:**

Cllr. Heulwen Howells (Mayor)  
Cllr. Calum Higgins (Deputy Mayor)  
Cllr. Anthony Jones  
Cllr. Johnny Owen  
Cllr. Deian Harries  
Cllr. Clare Hope  
Cllr. Emyr John  
Cllr. Nigel Morgan  
Cllr. Colin Evans  
Cllr. Marie Griffiths  
Cllr. Wayne Erasmus via MS Teams

**Also Present:**

Mrs Sara Murray (Interim Clerk)  
Ms Jayne Grazette (RFO)

**Minute no.116 - Apologies for absence**

Cllr. Ll. Davies – Family commitment  
Cllr. L Brodrick – Family commitment

**Minute no.117 - Declarations of Interest**

No new declarations.

### **Minute no.118 - Matters arising from the Public**

None

### **Minute no.119 – Mayor's Report**

The Mayor's report had previously been circulated to all Councillors via email.

### **Minute no.120 - County Councillor's Report**

Cllr. Harries updated the council on a number of issues in the community. A lighting column has been removed in the lane between Brynteg Terrace & Tirydail Lane – Western Power have advised that this is an issue for Ammanford Town Council to look into.

Cllr. Harries also informed councillors that the Headmaster of Bro Banw will be stepping down at the end of the Summer Term.

### **Minute no.121 - To receive the interim clerk's report**

Report previously circulated to all councillors by email.

The interim Clerk also added that as Cllr. Terry Howells (Pantyffynnon Ward) has not attended any meetings with absence formally approved by the council, represented the council in any forum or requested approval of non-attendance from the Council for 6 months so is automatically disqualified as a councillor & Electoral Services have been advised.

No questions raised by the Council in relation to the interim clerk's report.

### **Minute no.122 - Confirmation of the accuracy of the minutes**

Full Council Meeting held on 28<sup>th</sup> October 2024.

Proposed by Cllr. C Evans as a true record and seconded by Cllr. C Higgins.

Councillors present all in agreement.

**Resolved** that the minutes of the Full Council Meeting held on 28<sup>th</sup> October 2024 are a true record.

Personnel Committee Meeting held on 6<sup>th</sup> December 2024.

Proposed by Cllr. A Jones as a true record and seconded by Cllr. M Griffiths.

All in agreement.

**Resolved** that the minutes of the Personnel Committee Meeting held on 6<sup>th</sup> December 2024 are a true record.

Extra Ordinary Council Meeting held on 16<sup>th</sup> December 2024.

Proposed by Cllr. D Harries as a true record and seconded by Cllr. A Jones.

Councillors present all in agreement.

**Resolved** that the minutes of the Extra Ordinary Council Meeting held on 16<sup>th</sup> December 2024 are a true record.

Finance Committee Meeting held on 20<sup>th</sup> January 2025.

Proposed by Cllr. C Higgins as a true record and seconded by Cllr. H Howells.

Councillors present all in agreement.

**Resolved** that the minutes of the Finance Committee held on 20<sup>th</sup> January 2025 are a true record.

### **Minute 123 - Cashbooks**

The interim Clerk had previously circulated the cashbooks for accounts ending 1307, 8573 & 4785 for Quarter 3 to all members by email.

Proposed by Cllr. C Hope that the above cashbooks for Quarter 3 be accepted by council, seconded by Cllr. D Harries. All in favour.

**Resolved** that the council accept the above cashbooks for Quarter 3.

### **Minute no.124 – Appointment of additional members to committees**

The interim Clerk confirmed that there is currently one vacancy on the finance committee, two vacancies on the personnel committee, 2 vacancies on the appeals committee and 1 vacancy on the policy committee.

Finance Committee – Cllr. Clare Hope expressed an interest to join the finance committee.

Personnel Committee – Cllr. Clare Hope & Cllr. Calum Higgins expressed an interest to join the personnel committee.

Appeals Committee – Cllr. Colin Evans expressed an interest to join the appeals committee.

Policy Committee – Cllr. Colin Evans expressed an interest to join the policy committee.

Cllr. D Harries proposed that the above named councillors are appointed to the above committees. Seconded by Cllr. M Griffiths. All in favour.

**Resolved** that Cllr. Clare Hope is a member of the finance & personnel committee, Cllr. Calum Higgins is a member of the personnel committee and Cllr. Colin Evans is a member of the appeals & policy committees.

Finance Committee members: Cllr. H Howells, Cllr. C Higgins, Cllr. M Griffiths, Cllr. D Harries, Cllr. A Jones, Cllr. L Brodrick, Cllr. C Hope

Personnel Committee members: Cllr. H Howells, Cllr. C Higgins, Cllr. A Jones, Cllr. M Griffiths, Cllr. N Morgan, Cllr. L Brodrick, Cllr. C Hope

Appeals Committee members: Cllr. C Higgins, Cllr. D Harries, Cllr. E John, Cllr. J Owen, Cllr. W Erasmus, Cllr. C Evans, vacancy

Policy Committee members: Cllr. H Howells, Cllr. C Higgins, Cllr. LI Davies, Cllr. E John, Cllr. N Morgan, Cllr. A Jones, Cllr. C Evans

**Minute no. 125 -To receive and approve a quote for solar lighting in Ammanford Park**

The interim Clerk had previously circulated all documents to all councillors by email. Ammanford Town Council were successful in their Mynydd y Betws application in July 2023. An amount of up to £15,000 was awarded and this award is part financed at an intervention rate of **79.7%** against total project costs.

4 companies were approached to provide quotes. 2 quotes were received & 2 companies declined to provide a quote. The councillors discussed the information provided to them and the interim Clerk advised the Council that Company A was a national company whilst Company B was based in Carmarthenshire.

Proposed by Cllr C Hope that the council accept the quote submitted by company B, seconded by Cllr C Evans. 7 councillors voted in favour, and there were 2 abstentions.

**Resolved** that Ammanford Town Council accept the quote supplied by Company B.

**Minute no. 126 – Replacement fencing for Ammanford Park**

The interim Clerk had circulated all relevant information to councillors by email.

Quotes had been obtained for both a metal fence and a wood fence.

Councillors discussed the quotes and felt that the fencing to be replaced should be in keeping with the previous fence, which was galvanised fencing.

The interim Clerk advised councillors that she would request the Technical Officer obtain additional quotes for galvanised fencing and report back to council.

**Minute no. 127 – Request from Ammanford AFC to site a storage container**

The interim Clerk advised that she had circulated all information to councillors by email. She also advised councillors that CCC have given their support and that the AFC have submitted the required planning application.

Cllr. A Jones proposed that the council support this request, seconded by Cllr. C Hope. There were 2 abstentions and the remaining councillors were in favour.

**Resolved** that Ammanford Town Council support the request from Ammanford AFC to site a storage container within their leased area.

**Minute no. 128 – Appointment of a consultant for the application of grants**

The interim Clerk discussed the need for the Council to apply for grants to assist with the refurbishment of assets such as parks and skatepark. By using a grants consultant, this will give the council a higher possibility of a grant application being successful.

The interim Clerk informed members that she had a meeting arranged with a consultant to discuss councils needs/requirements and the options available to them in terms of grant funding.

Cllr. C Evans proposed that the council agree the appointment of a consultant for the application of grants, seconded by Cllr. N Morgan. All in favour.

**Resolved** that the council appoint a consultant for the application of grants.

**Minute no. 129 – Planning Applications**

PL/08676 - Listed building consent - 1 Quay Street, Ammanford, SA18 3DB

Signage to ground floor exterior elevation

PL/08718 - Full planning permission - 2 Church Street, Ammanford, SA18 2NR

Application for change of use from C3 Residential to C4 HMO (3 bed)

PL/08769 - Lawful development: Proposed use - Ammanford AFC Stadium,

Ammanford Recreation Ground, Manor Road, Ammanford, SA18 3AP

Lawful Development Certificate - storage container for a mower, ground equipment

Above planning applications noted. Councillors noted that there could be an issue with congestion in relation to planning application PL/08718 as there is limited parking in the area – interim Clerk unable to log formal decision as consultation period had closed.

*Due to sensitive nature of the business to be discussed, it was resolved that the Members of the Public/Press be excluded from the meeting. There were no members of the public or press present.*

**Minute no. 130 – Future Premises of Ammanford Town Council**

The members present held an in-depth discussion regarding the current and future premises of Ammanford Town Council. The interim Clerk informed councillors that a meeting was being arranged between the Mayor & deputy Mayor and officers of CCC to discuss the Town Hall but that the operations of the Town Council needed to continue. Officers have looked at alternative rental premises and a property that is currently for sale which could be used as a well-being centre for Ammanford. The Responsible Finance Officer advised members that the Town Council could take £25,000 from the Reserves and the remaining cost could come from a Public Works Loan Board which the council would need to apply for.

It was proposed by Cllr. C Hope that the council make an offer up to the amount of £300,000 to purchase the property in Ammanford. This was seconded by Cllr. C Evans. There were 2 abstentions and the remaining councillors voted in favour.

Resolved that Ammanford Town Council make an official offer up to the amount of £300,000 to purchase the For Sale property.

Meeting closed at 19:52

Signed ..... (Chair)

Date .....