

Interim Clerk & RFO Report – Activities since 28th July 2025

Parks

- In the parks, we have provided 5 additional benches between play area and splash pad.
- We have also refurbished benches around the cricket ground area.
- We replaced fencing at the back of 74 Iscennen Road, as the Council's old fence was removed due to a health and safety concern.
- The fitness equipment in the play area was a safety risk and had to be removed. This is near completion.
- The spinning bowl in the playground had a dated bearing causing the equipment not to function as it should. This has now been fixed.
- Met with contractor to obtain a quotation for repainting and making good the Park Gates, Railings, and Memorial Gate and railings.
- Drainage in the recreation ground car park was blocked and damaged, causing a health and safety issue. This has now been fixed.
- Splash pad decommissioned on 23rd September 2025 – reopening for next year is being arranged.

Public Conveniences

- The Water Board reported a leak from Ammanford Park Toilets. This was fixed and the toilets are now functioning properly.
- Margaret Street Toilets – issue with the gents flush not functioning properly. This has now been fixed.

Town Centre (Quay Street)

- Lights on trees not working. An electrician and Carmarthenshire Lighting met and located where the supply comes from and what needs to be completed to rectify the issue. The work will be completed W/C 29th September.

Meetings

- Regen meetings to discuss Christmas lights, claims for events, and potential other funding to help support Ammanford Town Council and the community.
- Other topics discussed with Regen included:

- Financial support for the Memorial Gates, Park railings, and 8 Gates (6 gates to Ammanford Park excluding Memorial Gates and 2 gates at the Recreation Ground).
- The need to tidy up two Public Convenience buildings. One is in Margaret Street car park (opposite the Arcade) and the other in Ammanford Park. These facilities are free to use for our residents. We discussed how, in Cwmaman, Public Toilets had received funding, such as the £2,000 contribution businesses were given to tidy up their buildings.
- Outstanding updates to the Iscennen Roundabout, the requested area at the junction on College Street, and the area by the Bus Station – uplighters and a power supply for Christmas lights.
- Over-the-railing hanging baskets in preparation for next year's planting scheme.
- Event management team – ensuring applications for event funding were complete and signed off ready for Event Safety Advisory Group (ESAG).
- Royal British Legion – discussions regarding Remembrance Sunday (9th November).
- Wrenvale – discussions on planting scheme for the Tennis Court Planters.
- Council Meetings attended:
 - 28th July 2025
 - 13th August 2025
 - 1st September 2025
 - 17th September 2025 – Task Force Meeting
- LTA meeting to discuss Barclays Free Parks Tennis.

Grant Update

- Reclaim for Superhero event received in September: **£3,320.00**.
- Grant for Biodiversity Project in front of Tennis Courts awarded – project now started. This project introduces native plants and pollinators to the area. Bro Banw School (Years 5 and 6) will be involved with a session on 29th September 2025 to be held in school.
- Regen Carmarthenshire County Council awarded Ammanford Town Council **£29,744.63** – awaiting payment.

Events

- Supported and helped with logistics (advertising, bookings, ensuring facilities were open) for Free Tennis sessions through summer.
- Supported Ammanford Pride.
- Supported Summer Extravaganza.
- Upcoming events:
 - Halloween
 - Christmas Switch-On
 - Nutcracker Trail throughout December

Process Changes

- **Report a Problem** form is now live on the website.
- Admin created a spreadsheet to upload all resolved items from minutes (April 2024 – August 2025). Purpose: to check that agreed actions have been completed.
- Admin reviewed website and removed "draft" status from all minutes.
- A spreadsheet organised by asset has been created to log park inspection issues and log any items via the "Report a Problem" form.

Finance

- Updating July and August Finance
- Arranging access to Bank account
- Making Payments for Invoices owed
- Checking payments made to County for repayment plan – Payment completed for outstanding debt.
- Following up on SLA qtr 1 invoice now paid