

**Cyngor Tref Rhydaman
Ammanford Town Council**



Minutes of the Full Council Meeting of Ammanford Town Council
on
Monday 29th September 2025 at 6.00pm
via Teams

Meeting commenced at 6:00pm

The Chair, Cllr. H. Howells presided over the meeting.

Members Present.

Cllr. H. Howells (HH).
Cllr. A. Jones (AJ).
Cllr. D. Harries (DH).
Cllr. C. Evans (CE).
Cllr. Ll. Davies (LD).
Cllr. C. Higgins (CH).
Cllr. J. Owen (JO).
Cllr. E. John (EJ).
Cllr W Erasmus (WE).

Also Present:

Ms. J Grazette – Interim Clerk & RFO
Miss G Ware – Admin Assistant Minute taker

Minute 12992025 Apologies for absence.

Cllr N Morgan
Cllr L Brodrick
Cllr M Griffiths
Cllr C Hope

Cllr C Higgins

Minute 12992025 Absence without apologies given.

There were none

Minute 22992025 Declarations of Interests.

There were no new declarations of interests.

Minute 32992025 Policing Matters

The interim Clerk & RFO showed the Council the rate of crime in the area. An overview of crime hot spots around Ammanford was discussed. A request was made to see if we can have police to attend meetings in the future.

Resolved Interim Clerk & RFO to make a request to police.

Minute 42992025 Public participation.

There was no public participation.

Minute 52992025 To Receive the Mayors Report

Council received the Mayor's report

Minute 62992025 To receive County Councillors report.

Council received the County Councillor's report

18:10 Admin Assistant joined meeting due to technical issues

Minute 72992025 To receive Interim Clerk & RFO report

Council Received Interim Clerk & RFO report

Minute 82992025 Confirmation of the minutes of following meetings:

- i) Full Council Meeting 28th July 2025
It was resolved that the minutes was a true representation of meeting.

Proposed – Cllr A Jones
Seconded – Cllr D Harries
All in Favor

ii) Emergency EGM 13th August 2025

It was resolved that the minutes was a true representation of meeting.
Proposed – Cllr D Harries
Seconded – Cllr C Evans
All in Favor

iii) Extraordinary Council Meeting 1st September 2025

It was resolved that the minutes were a true representation of meeting.
Proposed – Cllr A Jones
Seconded – Cllr D Harries
All in Favor

iv) Personnel Committee Meeting 21st August 2025

It was resolved that the minutes were a true representation of meeting
Proposed - Cllr C Evans
Seconded – Cllr A Jones
All in Favor

v) Personnel Committee Meeting 15th September 2025

It was resolved that the minutes were a true representation of meeting.
Proposed – Cllr C Evans
Seconded – Cllr A Jones
All in Favor

Minute 92992025 To receive a financial update

Interim Clerk & RFO gave an overview of the financial report covering July 2025 and August 2025.

The following was covered: -

Bank Reconciliation July and August 2025
Cash Books for July and August 2025
Expenditure for July and August 2025
Income for July and August 2025
Vat position

Net position
Reserves position

Confirmation of acceptance of the report
Proposed – Cllr A Jones
Seconded - Cllr Colin Evans
All in Favor

Cllr A Jones requested that he would have liked to see quantities included in the report when money was moved.

Interim Clerk & RFO requested approval to communicate to sports clubs' contribution percentage go from 50% to 75% as stated in previous meetings.

18:19 Cllr W Erasmus joined the meeting without a camera due to technical difficulties.

Cllr H Howells proposed to introduce 75% recharge of the SLA ground maintenance from sports clubs this year and up to 100% next year.

Cllr D Harries raised that he disagreed with the motion and named others who have an interest in the football and rugby clubs. Cllr E Johns raised that it's consistent across all clubs and did not think there needed to be a declaration of interest.

Cllr A Jones wanted it noted that he is not a member of the AFC and does not have to declare an interest.

Proposed – Cllr A Jones
Seconded – Cllr C Evans
Resolved – Council agreed to 75% contribution
Cllr D Harris opposed motion

Minute 102992025 To consider the following assets' matters

Interim Clerk & RFO presented a report prepared to highlight costs of the repair to following assets

- i) Memorial Gates refurbishment
- ii) Ammanford Park Railings

- iii) Park Gates
- iv) Ball Stop Fencing

Options were discussed to take funding from Reserves or from the Current Bank account. The Interim Clerk & RFO requested the funds were taken from Current Account.

It was resolved funding to cover costs of the above were taken from budget and covered by Current account and not reserves.

Proposed – Cllr A Jones
Seconded – Cllr D Harries
Against – Cllr E Johns
All in Favor

Minute 112992025 Invitation to Cor Persain 25th Anniversary Concert

Invitation to attend the 25th Anniversary on the 18th October. The Mayor and Deputy Mayor cannot attend. Cllr C Evans and Interim Clerk & RFO volunteered to attend on behalf of the Council.

It was also suggested to check if Cllr L Davies could attend.

Minute 122992025 To consider the following Community Engagement, Well Being & Events:

Interim Clerk & RFO gave an update on events that have been completed Superhero, Food Festival, Pride and Summer Extravaganza & Vintage Car show. A claim has been received for the Superhero with claims to be processed for remaining events.

Future events were discussed:

Halloween 31st October on Quay Street

Christmas Lighting Switch on 28th November – funding has been received for 1st year Christmas lights £29,744.33 Carmarthenshire County Council.

Nutcracker Trail throughout December 2025

Cllr J Owen asked about bonfire night, and it was explained that we normally support the Rugby Club who put on this event.

It was resolved to put more advertising out in businesses.

Cllr W Erasmus asked about an annual newsletter and a survey to ask the public what they would want to see next year.

Minute 132992025 To consider a request to record Full Council meetings and these are made available to the public and Councillors to view for six months.

A report was provided on the legal obligations regarding recording. Under **Local Government and Elections (Wales) Act 2021**, there is

Section 47 – Broadcasting meetings of principal councils

Principal councils must make arrangements for **broadcasting their meetings live** and keep a **recording available electronically for at least 6 months** after the meeting.

Section 48 – Community councils: public access to meetings

Community (town) councils are not required to broadcast live, but they **must make arrangements for public access to meetings (including remotely)** and can decide whether to record meetings.

The topic came up due to the number of minutes that had to be ratified on July 28th 2025 and concerns over people remembering what was stated.

Interim Clerk & RFO that the emphasis should be making sure minutes are ratified in a timely manner.

Proposed - Cllr W Erasmus

Seconded - no one seconded

Motion failed

Resolved to review the situation in 6 months. To consider transcribing the meeting for minute accuracy, then transcription can be deleted after minutes are confirmed.

Minute 142992025 To discuss the following planning applications

PL/09811 [Link](#) - Reserved Matters to Outline PL/06574 (Residential Development) - Land to South-West of 1 Villiers Road, Off Bishop Road, Ammanford, SA18 3HA

PL/09836 [Link](#) 1 Fairoak, Ammanford, SA18 2JT, Retrospective planning application to retain a timber close boarded boundary fence adjacent to a highway

PL/09870 [Link](#) - 9-11 College Street, Ammanford, SA18 3AB, Change of use of basement. Ground Floor and Part First Floor from A2 Bank to A1 Retail Use

PL/09495 - Beauty salon - 2A High Street, Ammanford, SA18 2LY

The Council discussed the Planning Applications above. There were no objections.

Premises license – McDonalds, Tesco Car Park, Ammanford Late Night Refreshment 23:00 to 05:00

Cllr A Jones reminded the Council that the Council had already opposed its location, recommended that the police are involved in consultation and that ANPR cameras should be installed at the expense of McDonalds to deter anti-social behaviour.

Cllr D Harries has written to oppose the 24-hr licensing.
Cllr J Owen stated he objected to 24-hour licensing

Cllr J Owen proposed to object
Seconded by Cllr D Harries
All in favor

Minute 152992025 To receive an update on the following:

Resolved that the next item of the meeting is discussed in camera.
Proposed Cllr A Jones
Seconded Cllr D Harries
All in Favor

(i) Premises

- Positive meeting and relationship with Regen. Ammanford Town Council has received financial support.

- Persistent issue: town lacks a community / wellbeing / youth centre — recurrent theme in discussions.
- Carmarthenshire County Council indicated the **Amman Centre could be considered for asset transfer but will not fund remedial works** previously expected. Any transfer would require independent surveys (condition / structural / services).
- Church (Old Memorial Lane) and attached vestry: being marketed/auctioned. Listing prices: church £39,000; vestry £19,000. likely sale approx. church £50,000 and side building £30,000.
- Cllr A. Jones: supports retaining the Town Hall for council/resident use. Raised wider concerns:
 - a. County's eviction of the Town Council from the Town Hall is causing distrust.
 - b. Potential loss of banking and postal services in Ammanford (bank closures, rumours re: post office) — impact on town centre viability.
 - c. Strong views on the Amman Centre—described as a long-standing liability; mixed views on whether to intervene.
 - d. Concern about recent schoolwork's removing green area (loss of trees, increased tarmac, potential drainage issues). Overall frustration at perceived county treatment of Ammanford.

Resolved to raise immediate concerns with Carmarthenshire County Council.

Cllr W Erasmus left meeting 19:10

- Proposal: Repurpose the Town Hall as a mixed-use hub — bank, post office, offices at ground level with residential upstairs; move the hub back from Quay Street (current hub not purpose-built / lacks privacy). Aim to pursue an **asset transfer** of the Town Hall.
- Cllr E. John: Council needs a formal **vision/requirements document** (building size, location, uses) to support any business case.

Other properties & opportunities

- Old Co-operative: Interim Clerk & RFO met the Cardiff-based owners and will circulate documents. Potential opportunity if a business plan is developed.
- Church (auction 7–9): possible purchase but would require extensive

surveys before consideration. Interim Clerk & RFO flagged this.

- Ironmonger's building: potential conversion to flats
- Awaiting feedback on suitability of Town Hall for residential use.
- Poundland building future unknown (Cllr J. Owen queried status).

Services at risk / community needs

- Concern about loss/downgrading of key services: banking, post office and library. Post office reportedly seeking smaller premises; current post office building is listed and subject to an enforcement order and appearance concerns.
- Miner's Theatre and youth provision: complaints about lack of space; emphasised need for a town council base to deliver local plans and services.

Wider context & funding

- Pentre Awel (Llanelli) and cycle-route funding noted — potential regional competition for funding; possibility of long waits (up to five years) for some funding streams. Need to act quickly to make the town's case.

Actions agreed / proposed

- Interim Clerk & RFO to circulate documents on the old Co-op owners.
- Interim Clerk & RFO to write to the County (copying Regeneration team) raising the lack of facilities (banking hub, post office) and Cllr A. Jones's suggestions; seek formal response.
- Consider completing County survey to record community views

The Chair closed the meeting at 19:40

Signed

Date

(Chair)