

**Cyngor Tref Rhydaman
Ammanford Town Council**



Minutes of the EGM Meeting of Ammanford Town Council
on
Monday 1st September 2025 at 6.00pm
via Teams

Meeting commenced at 6:00pm

The Chair, Cllr. H. Howells presided over the meeting.

Members Present.

Cllr. H. Howells (HH).
Cllr. A. Jones (AJ).
Cllr. C. V. Hope (CVH).
Cllr. D. Harries (DH).
Cllr. C. Evans (CE).
Cllr. Ll. Davies (LD).
Cllr. C. Higgins (CH).
Cllr. J. Owen (JO).
Cllr. E. John (EJ).

Also Present:

Miss. Ff. Davies – Acting Clerk and minute taker.

Minute 101092025 Apologies for absence.

There were no apologies for absence.

Minute 201092025 Absence without apologies given.

Cllr. W. Erasmus (WE).

Cllr. L. Brodrick (LB).

Cllr. T. Howells (TH).

Cllr. M. Griffiths (MG).

Cllr. N. Morgan (NM).

Minute 301092025 Declarations of Interests.

There were no new declarations of interest.

Minute 401092025 Public participation.

There was no public participation.

CVH proposed that the next item of the agenda is discussed in camera. CH seconded the proposal. All members present in favour.

Resolved that the next item of the meeting is discussed in camera.

Minute 501092025 To receive a proposal from Ammanford St Johns Ambulance regarding their Hall in Margaret Street.

The Deputy Clerk provided all members of the Council with a detailed report regarding the proposal from Ammanford St Johns Ambulance via email prior to the meeting.

The Chair provided the members present with a synopsis of the Deputy Clerk's report and asked everyone present for their opinions and comments.

6.09pm Cllr. Ll. Davies joined the meeting.

An in-depth conversation was had by all, and the majority of the members present felt that the building would not be adequate for ATC's current needs.

6.14pm Cllr. A. Jones joined the meeting.

CH proposed that the Council reject the proposal from Ammanford St Johns Ambulance regarding their hall in Margaret Street. DH seconded the proposal. EJ voted against the proposal. AJ abstained from voting as he joined the meeting late and wasn't part of the discussion. All other members present in favour.

Resolved that ATC reject the proposal from Ammanford St Johns Ambulance regarding their hall in Margaret Street.

Minute 601092025 To select and approve a supplier of a four-year contract (2025-2028) for Christmas Lights.

The Deputy Clerk sent a report on the Christmas Lights Tender Evaluation 2025-2028 to all members of the Council via email prior to the meeting. The report provided to the Councillors explained in detail the scoring process and two suppliers were put forward for the Councillor's to make a decision (Tender A and Tender B).

6.20pm Cllr. C. Evans joined the meeting.

The Chair asked CVH to explain the report to the members present.

CVH explained that the Deputy Clerk has used a scoring matrix for all tenders received. A total of five suppliers were directly contacted and invited to submit quotations. The tender was advertised on the Council's website and published on Sell2Wales. CVH stated that she believed that the Deputy Clerk has provided the Council with a detailed evaluation and that the tendering process has been completed correctly. From reading the report CVH recommends that ATC should accept Tender A.

During the discussion majority of the members present agreed that ATC should accept Tender A.

CVH proposed that the Council accept Tender A. AJ seconded the proposal. EJ and JO abstained from voting. All other members present in favour.

Resolved that the Council accept Tender A as a supplier of a four year contract for the Christmas Lights.

The Chair closed the meeting at 6.28pm

Signed

Date

(Chair)