

Ammanford Town Council
Cyngor Tref Rhydaman



**Minutes of the Finance Committee Meeting of Ammanford Town Council
held on 20th January 2025 in Ammanford Town Hall and via MSTeams**

Meeting commenced at 18:03

The Chair, Cllr. Calum Higgins presided over the meeting.

Members Present:

Cllr. Heulwen Howells (Mayor)

Cllr. Calum Higgins (Deputy Mayor)

Cllr. Anthony Jones

Cllr. Lyn Brodrick via MS Teams - Cllr. Brodrick had IT issues so was unable to partake in the voting.

Also Present:

Cllr. Clare Hope

Cllr. Johnny Owen

Mrs Sara Murray (Interim Clerk)

Ms Jayne Grazette (Responsible Finance Officer)

FN2501.01

Apologies for absence

None.

FN2501.02

Declarations of Interest

No new declarations.

FN2501.03

Matters arising from the Public

None.

FN2501.04

To review the Council's Cashbooks for Quarter 3

Cashbooks had previously been circulated by the interim Clerk to all councillors by email:

- Current Account Cashbook ending 9514 for October to December 2024
- Reserve Account Cashbook ending 9522 for October to December 2024

The RFO apologised that the cashbooks for the additional 3 accounts were not available but would be presented for Full Council at the next meeting.

The members present discussed all the Cashbooks and it was proposed by Cllr. A. Jones to accept the presented cashbooks. Seconded by Cllr. H. Howells. All members in favour. Cllr. L. Brodrick had IT issues so was unable to partake in the vote.

Resolved that the above cashbooks were reviewed & accepted for Quarter 3.

Cllr L Brodrick attended via MS Teams at 18:08 whilst discussing the above agenda item.

FN2501.05

To ratify payments made in Quarter 3

Proposed by Cllr A Jones that the Finance Committee ratify the payments made in Quarter 3 as shown in the above Cashbooks previously circulated via email from the Clerk. Cllr H Howells seconded the proposal. All members present in favour.

Resolved that the payments made in Quarter 3 have been received and verified by members present.

FN2501.06

To authorise payments to be made

The RFO presented one invoice to council for authorisation which was for the amount of £2880 for Wrenvale. The RFO explained that she & the interim Clerk are currently in the process of meeting various contractors as quotes are required for the next financial year and the Council needs to ensure that all relevant contracts are in place.

Proposed by Cllr. A. Jones to authorise payment of the above invoice, seconded by Cllr. H. Howells. All in favour.

Resolved that the invoice of £2880 from Wrenvale is authorised for payment by Ammanford Town Council.

FN2501.07

To receive the Budget Monitoring Spreadsheet up to the end of Quarter 3

The RFO had previously circulated the Budget Monitoring Spreadsheet to all members via email. The members present discussed the Budgeting Monitoring Spreadsheet and the RFO explained that she had adapted the format for budget headings to match the appropriate sections on the Annual Return form.

Cllr. H. Howells proposed that the Finance Committee receive and accept the Budgeting Monitoring Spreadsheet up to the end of Quarter 3 as previously circulated via email. Cllr. A. Jones seconded the proposal. All in favour.

Resolved that the Budget Monitoring Spreadsheet up to the end of Quarter 3 has been received and verified by all members present.

FN2501.08

To receive a written Finance Report up to end of Quarter 3

The RFO previously circulated the Finance Report to all members of the Finance Committee via email. The following Bank Balances as of 31st December 2024 were reported to the Finance Committee:

Current Account ending 9514 - £194,924.81

Current Account ending 1307 - £211.87

Reserve Account ending 9522 - £192,455.22

Reserve Account ending 4785 - £127.10

Reserve Account ending 8573 - £1405.44

The RFO did not recommend any virements this Quarter but this would be looked at again in Quarter 4.

Cllr. A. Jones proposed that the Finance Committee receive and accept the Quarter 3 Finance Report as previously circulated via email from the RFO. Cllr. H. Howells seconded the proposal. All in favour.

Resolved that the Quarter 3 Finance Report has been received and accepted.

During the above agenda point Cllr. L. Brodrick left the Teams meeting at 19:08 and re-joined the Teams meeting at 19:14

FN2501.09

To discuss and agree the Council's budget requirements, precept request and reserve levels for 2025-26.

The Clerk confirmed that all documentation had previously been circulated by email. The RFO gave an overview of the documents and the figures contained within them. The Councillors discussed in detail the figures that were presented. Due to the financial pressures of having to vacate the Town Hall & the staffing structure required to enable the council to meet its statutory obligations in relation to Well-being, the

councillors feel that more information is required before a decision can be made. Cllr. H. Howells proposed that the agenda item be deferred until the Officers are able to gather further information & costs. Proposal seconded by Cllr. A. Jones. All in favour. **Resolved** that the Council's budget requirements, precept request and reserve levels for 2025-26 be deferred.

Meeting closed at 19:48

Signed(Chair)

Date

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