A coat of arms with a red fox on top

Description automatically generated

**Cyngor Tref Rhydaman**

**Ammanford Town Council**

**Minutes of** **PERSONNEL MEETING** of **AMMANFORD TOWN COUNCIL**

**ON MONDAY 2ND OCTOBER 2023 AT 6.00pm**

# 

via Virtual Media on MS Teams

**Attendees** – Comittee members: Councillor Anthony Jones (AJ), Mayor Emyr John (EJ), Deputy Mayor Heulwen Howells (HH), Councillor Lyn Brodrick (LB) part; Councillor Marie Griffiths (MG); Councillor Johnny Owen (JO)

Non-committee members: Councillor Deian Harries (DH), Councillor Llio Davies (LD); Councillor Terry Howells (TH); Councillior Sara Murray

**Minutes taken by**: Councillor Sara Murray

1. No apologies for absence
2. No declarations of interest relevant for this meeting

1. No matters arising from the public (as per Standing Orders 3(e);(f);(g);(h))

1. Minutes

Cllr Jones chairing. Cllr Jones advised council that a video call meeting had taken place between the Clerk Duncan Morgan, his union representative & Penninsula (HR company). Cllr Jones had prepared a summary of that meeting which he read out to councillors. A full transcript of the meeting was also provided for councillors to read, if they wished to.

Cllr L Brodrick joined meeting at 18:16pm

Cllr Jones stated that HR company are also dealing with the One Voice Wales report.

Council discussed and agreed unanimously that:

* + Council request that the HR Company explore all options to ensure the Council is acting in best interests of Community.

* + To Seek guidance on the wellbeing of both staff member and Council operations.

* + Investigation Report to be progressed as requested by in meeting by Clerk. Any recommendations to be considered on completion.

* + Agreed to cover cost of Health assessment of staff member should guidance be a requirement.

Meeting ended at 19.07pm