



## Cyngor Tref Rhydaman Ammanford Town Council

**Minutes of Personnel Committee Meeting of Ammanford Town Council (ATC)  
on  
Monday 25<sup>th</sup> October 2021  
Via Virtual Media on MS Teams**

Attendees: Members of Personnel Committee: Mayor Gruff Harrison (GH); Deputy Mayor Geraint Jones (GJ); Councillor Julia Bell (JB); Councillor Stefan Butler (SB); Councillor Stephen Davies (SD); Rhodri Jones (RJ); Councillor Helen Rees (HR)

Attendees: Non-Members of Personnel Committee: Councillor Lyn Brodrick (LB) Councillor Llio Davies (LD); Councillor Colin Evans (CE); Deian Harries (DH); Councillor Emyr John (EJ);

Wynne Jones, Facilities and Asset Management Officer (WJ)

**Minutes taken by: Clerk Duncan Morgan (DSM)**

*Councillor Rhodri Jones Presiding*

*Meeting commenced at 18:04*

The public were asked to refrain from using the chat facility otherwise they would be disconnected from the meeting. All present at the meeting were reminded that recording of this meeting was not permitted on any device.

**1) Apologies for absence**

**Non-Committee Members**

None

**2) Declarations of interest**

Councillor Lyn Brodrick – Ammanford AFC

Councillor Stephen Davies – Ammanford AFC

Councillor Llio Davies – Menter Bro Dinefwr

Councillor Colin Evans – County Councillor

Councillor Deian Harries – Ammanford AFC & County Councillor

Mayor Gruff Harrison – Ammanford AFC

Deputy Mayor Geraint Jones – Community Councillor Tycroes Ward

Councillor Emyr John – Ammanford Foodbank

Rhodri Jones – Ammanford AFC

**3) To receive nominations for and install the Chairperson of the Personnel Committee**

SD Proposed RJ as a nominee as Chairperson of the Personnel Committee.

**Proposed – SD**

**Seconded – SB**

**Agreed by all members of Personnel Committee**

**Resolved – That RJ be the Chairperson of the Personnel Committee**

Members of the public were asked to leave/disconnect form the meeting as the matters to be discussed from this item onwards are of confidential/sensitive nature in accordance with Local Government Act 1972 Section 100 A(2).

Members of the public were reminded that is it is a contravention of the Local Government Act 1972 Section 100 A(2) and is unlawful for members of the public to listen in to the meeting from this point onwards.

**4) To discuss the employment of the Facilities/Asset Management Officer**

It can be reported that the post of Facilities/Asset Management Officer is to be advertised as permanent post and the hours to be extended to 15 hours per week.

**Proposed – RJ**

**Seconded – SB**

**Agreed by all members of Personnel Committee**

**Resolved that Facilities/Asset Management Post be advertise as a permanent post with the hours extended to 15 hours per week.**

EJ reminded the Council that we needed a Finance update and specifically asked the Chair of Finance to provide written reassurance before the next meeting when the above would be ratified that the Council were still operating within its allocated budget and also commenting on the effect on budget for next financial year given the Council were also already committing to undertake works in the parks across town.

***Meeting Closed at 18:46***

**Signed: ..... (Chair)**

**Print Name: .....**

**Date: .....**