



## Cyngor Tref Rhydaman Ammanford Town Council

### Minutes of Wellbeing, Community Engagement and Events Committee Meeting of Ammanford Town Council (ATC)

on

**Monday 11<sup>th</sup> October 2021**

**Via Virtual Media on MS Teams**

Attendees of Committee: Mayor Gruff Harrison (GH); Deputy Mayor Geraint Jones (GJ); Councillor Stefan Butler (SB); Councillor Llio Davies (LD); Councillor Deian Harries (DH); Councillor Gwenllian Harries (GH1); Councillor Sam Jones (SJ)

Non-Committee Members: Councillor Emyr John (EJ); Councillor Rhodri Jones (RJ)  
Also, Wynne Jones (WJ), ATC Facilities and Asset Management Officer

**Minutes taken by: Clerk Duncan Morgan (DSM)**

*Mayor Gruff Harrison Presiding*

*Meeting commenced at 18:04*

The public were asked to refrain from using the chat facility otherwise they would be disconnected from the meeting. All present at the meeting were reminded that recording of this meeting was not permitted on any device.

**1) Apologies for absence**

Councillor Julia Bell (JB)

**2) Declarations of interest**

Councillor Llio Davies – Menter Bro Dinefwr

Councillor Deian Harries – Ammanford AFC and County Councillor

Councillor Gruff Harrison – Ammanford AFC

Councillor Emyr John – Ammanford Foodbank

Councillor Rhodri Jones – Ammanford AFC

**3) Update on events programme for 2021**

Outdoor Cinema

It was reported that this event had been great success.

Halloween

The following were discussed:-

Spooky Trail through Ammanford Park

Purchase of Sweets, Lighting & Decorations

Tight timescales of 20 days

### ***LD joins meeting at 18:16***

Manpower/Volunteers would have to be resourced for the event.

Use Eric 'Top Hat' to provide disco.

Run event at the Miners' Theatre.

It was decided that the event would be an open-air event held at Ammanford Park with a disco to be located on the Bandstand. To be family orientated based on a Halloween theme. LD to take lead for the event.

LD to contact Lyn Morgans in order to ascertain if he could arrange entertainment possibly Project Manage the event.

Cut off point for all feedback was set for Wednesday 20<sup>th</sup> October 2021.

### Menter Bro Dinefwr

It was reported that Menter Bro Dinefwr are running an event at Ammanford Park during the October Half Term week w/e 25<sup>th</sup> October 2021.

All schools will be involved in the event.

They are requesting use of Ammanford Park and funding of £120

Menter are to provide Risk Assessments in advance of the event

ATC is awaiting email from Menter with the above information.

Once the above has been received and scrutinised by the clerk and WJ, the Clerk will issue a cheque for £120 as a donation to Menter Bro Dinefwr.

### Remembrance Sunday

Date confirmed for Sunday 14<sup>th</sup> November 2021.

ATC approached by Ken Burton regarding the above.

The event will be a simple ceremony to be held outside the Memorial Avenue off Iscennen Road.

Donations of £250 to the Poppy Appeal and £25 for the wreath are to be given to the Royal British Legion.

### Royal British Legion Centenary Year

ATC has been approached by Ken Burton Ammanford RBL Branch President to ascertain if ATC it can provide a token gesture in recognition of the above.

ATC is to investigate how it can show an appreciation/recognition for the 100 years of service the RBL Ammanford Branch has provided to the Community.

### Fireworks Display

It was reported that Ammanford RFC are organising a fireworks display on 5<sup>th</sup> November 2021 to be held at Ammanford Recreation Ground.

Ammanford RFC requested a donation from ATC.

It was agreed that ATC provides a donation of £750 in return that the event is to be promoted as a joint venture between both parties.

### Christmas Lights

Leyton Morgan to install Christmas over the period 2,3 & 4 November 2021

Event confirmed for Saturday 27<sup>th</sup> November 2021 with switch on of lights at 18:30

The following was discussed:-

Approach Stall Holders

Shops to have late night shopping

George Linsey to provide funfair.

Approach Radio Carmarthenshire to run entertainment/advertising campaign.

Approach JML Entertainment to run/provide entertainment for event.

Huw Parsons of CCC has to be involved in order that a Safety Advisory Group is set up with all agencies concerned to ensure that all compliance matters are adhered with.

Debbie Elias(DE), trustee of the Ammanford Miners' Theatre stated that she is organising an event based at the aforementioned venue to compliment ATC's Christmas Lights switch on. Debbie's event will consist of a Santa's Grotto and 30 minute 'Mini Pantomimes' to be run throughout the day.

CCC Theatres are happy to work in conjunction with all parties involved.

DE is meeting with Sharon Casey on Wednesday 13<sup>th</sup> October 2021 to discuss further discuss the hire of Theatre for their event.

#### ***GJ & SJ left meeting at 18:52***

The Clerk has been approached by Paul Kennedy regarding providing stalls for the Christmas Lights event. The Clerk is to investigate further.

#### **4. To discuss further assistance from persons/organisations**

CCC – are able to provide assistance on events through funding, advertising.

Radio Carmarthenshire – provide assistance organising Xmas Lights switch on

JM Entertainments to be approached provide assistance organising Xmas Lights switch on

#### **5. To discuss/investigate funding from external sources**

The Clerk reported that Transforming Towns – Business Revenue Funding can provide assistance up to £4983.00 per event on a 70/30 split. CCC providing 70, ATC providing 30 It was suggested that funding from the above mentioned be investigated for the following events:-

Halloween

RBL Centenary Year

Christmas Lights

#### **6. To discuss payment of Final Account for Sight Technical Support T/A ADHOL Ltd**

The Clerk reported that the Final account of £4165.00 had been received from the above mentioned for Project Managing the Outdoor Cinema Event.

The following was discussed:-

Payment of the Account

Better contract terms, to include more rigorous terms and conditions, to drawn between contractors 'as part of lessons learnt' for future events of this nature.

A vote of thanks was given to SJ, WJ, LD, JB and the Clerk for their important work 'behind the scenes' on the Outdoor Cinema event.

**It was proposed that the Final Account for Sight Technical Support T/A ADHOL Ltd be paid**

**Proposed – LD**

**Seconded – SB**

**Agreed by all members of the Committee present at the meeting**

***Resolved – That the Final Account for Sight Technical Support T/A ADHOL Ltd be paid***

**Meeting Closed at 19:20**

**Signed:** ..... (Chair)

**Print Name:** .....

**Date:** .....

DRAFT