



Cyngor Tref Rhydaman
Ammanford Town Council

Date: 27th November 2019

TO: ALL MEMBERS OF PERSONNEL COMMITTEE OF AMMANFORD TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend the **PERSONNEL COMMITTEE MEETING** of **AMMANFORD TOWN COUNCIL** to be held at **THE COUNCIL CHAMBER, TOWN HALL, ISCENNEN ROAD, AMMANFORD SA18 3BE ON MONDAY 2ND DECEMBER 2019, IMMEDIATELY FOLLOWING THE FINANCE SUB-COMMITTEE MEETING OF THE SAME DATE.**

AGENDA

- 1) Apologies and reasons for absence
- 2) Declarations of interest
- 3) To determine an Induction Policy for Ammanford Town Council
- 4) To establish the Line Manager for the Clerk and which Member(s) will be delegated to carry out the responsibilities of the Induction Policy
- 5) To determine the handover to the new Clerk

Yours faithfully,

Clare Hope
Interim Clerk to the Council

MEMBERS OF THE PUBLIC AND PRESS ARE EXCLUDED FROM ATTENDING THIS MEETING DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1972, SECTION 100 A (2)